



# North Valley Occupational Center

### Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

## WEEKLY NEWSLETTER



### Principal's Message

As the Winter Break approaches, please remind student to attend class for the next two weeks to complete any testing before the break and to return to your class after break.

#### Employee Updates:

**Erma Campos** is retiring, please be sure to say good bye and thank her for all her hard work and dedication to NVOC staff and students. **John Alvarez** has taken the new position of WIOA Navigator and **Harim De Leon** will become our new CTE Advisor. **Joe Alvarez** will be joining us as a WIOA Advisor.

We congratulate those who are taking on new challenges and wish Erma the best—she will be missed!

Ellen Baker, Principal

### Calendar of Events/Important Dates

- Monday, December 5 — EVSC evening presentations by LAVC Job Training Department
- Tuesday, December 6 — NVOC evening presentations by LAVC Job Training Department
- Wednesday, December 7 — EVSC daytime presentations by LAVC Job Training Department
- Wednesday, December 7 — NVOC HiSet test, 10:00am
- Wednesday, December 7 — NVOC HiSet test, 5:00pm
- Thursday, December 8 — NVOC HiSet test, 10:00am
- Thursday, December 8 — NVOC HiSet test, 5:00pm
- Monday, December 12 — NVOC daytime presentations by LAVC Job Training Department
- Winter Break — December 19, 2016 to January 6, 2017

### Class Availability

#### North Hollywood Adult Learning Center

All I.I. Labs

#### Rinaldi Adult Center

Computer Operation - M - F 8:00 to 10:00am and 10:15am to 12:15pm

Reading 2/3 - M-F 8:00 to 10:00am

Reading 1 - M-F 10:15am to 12:15pm

#### East Valley Skills Center

##### Computer Operation

Several ABE and ASE sections, AIS

#### NVOC

Computer Operation - M - F 8:00 to 10:00am and 10:15am to 12:15pm

Graphic Design - M - Th 6:15 to 9:00pm

Adult Independent Study (AIS), HS English

Must score at least 10 on TABE reading test.

Tues 9:00am to 12:00pm

5:00 to 8:00pm

Thurs 2:00 to 5:00pm

*\*\*ESL assessment and registration will restart on Monday, January 23, 2017.*

### Thank You from Student Council!

Thank you for supporting the Holiday Food Drive! We were able to donate TONS of food to our partner, MEND. Let's keep the season of giving going with the Holiday Toy Drive. **Please see the flyer on page 3.**

We will collect new, unwrapped toys for children 5-11 years old. We will also welcome school supplies and monetary donations. Drive ends 12/13/16.



### ESL End-of-Term Dates for All Four Campuses

- ESL Promotional Testing Week begins Monday, December 12.
- ESL Pre-Registration Week begins on Tuesday, January 17, 2017.
- ESL Open Registration Week begins on Monday, January 23, 2017.

### STUDENT LEARNING OUTCOMES (SLOs)

- Develop effective reading, writing, listening and speaking skills
- Utilize current technology and/or resources to enhance subject area learning
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals

**ESL Retention**

It's always hard to keep students attending class during and after the holidays. A suggestion for retaining students is to create an Attendance Chart. There are a few ways to do this.

- 1) You can put up a list with all your students' names and when a student comes all week (no absences), they get a sticker next to their name. To make it more interesting, whoever gets a sticker also gets a raffle ticket. They write their name on the ticket and you collect it in a container. After a month, you raffle something off (book, candy bar, \$5 gift card, etc.). If a student wasn't absent for an entire month, they will have 4 entries into the raffle. Do this once a month.
- 2) At the end of the week, if a student came all 4 or 5 days (depending on your class), you put their name up on a chart. You can pass out candy to those students as a reward. Do this every Thursday/Friday.

**CASAS/WIOA**

**ABE Reading and Math Teachers:**

Our last posttest/update for this semester will begin on January 9th, 2017. Please continue to pretest any new students.

**ESL Teachers:**

CASAS post testing continues this week. Please return all testing materials on or before Friday, December 9, 2016. Please refer to the memorandum placed in your class folder for additional information. Our next EL Civics objective is Soft Skills. Preparation materials will be tentatively distributed the week of January 9th, 2017.

**CASAS and EL Civics support materials can be found on Quizlet.com and by going to our official link below.**

<http://www.wioalasd.com/elcivics>

**II Labs Teachers:**

Our last posttest/update for this semester will begin on January 9th, 2017. Please continue to pretest any new students.

Please direct your concerns and questions to the WIOA/CASAS team.

NVOC Room 104

818-365-9645 Extension 381

Gustavo Cubias - [gac84281@lausd.net](mailto:gac84281@lausd.net) (NVOC)

Javier Flores - [ffj8560@lausd.net](mailto:fjf8560@lausd.net) (NVOC)

Maura Sakhakorn - [maura.sakhakorn@lausd.net](mailto:maura.sakhakorn@lausd.net) (Rinaldi and Whipple)

**State-Approved CTE Programs**

North Valley Occupational Center, East Valley Skills Center and the Aviation Center are state-approved job training (CTE) sites. This means that we are a preferred school for people who are collecting unemployment insurance and/or referred by a WorkSource Center. Trainees from the Department of Public Social Services (DPSS) are also only referred to schools like ours that offer training in high-growth occupations.

We recently updated our offerings on "i-train" ([wioa.i-train.org](http://wioa.i-train.org)) and the CalJobs Eligible Training Provider List (ETPL). We improved our CTE package pricing to be even more competitive against private schools and schools who are eligible for federal financial aid. We also modified existing programs and added new ones based on labor market information, and feedback from local employers and our WorkSource partners. All of our CTE packages include more value and cost less than any of our local competitors!

[Here is the list of programs \(more to come\):](#)

- Accounting Clerk
- Aircraft Mechanic
- Automotive Technician Trainee
- Combination Welding Trainee
- Computer Operation (Level 1)
- Computer Technician
- Custodial/Building and Grounds
- Electrician Training Program (Residential)
- Emergency Medical Technician (EMT)
- Graphic Designer: Advertising Design
- Machinist
- Medical Assistant
- Office Assistant

A special "THANK YOU" goes to our ABE teachers who help our students qualify for CTE programs. Because of you, they are on their way to a new career!

**Technology Workshop Series**

Congratulations to those teachers who have made use of the opportunity to get additional training in integrating technology into instruction. The next workshop in the series will be "Introducing Aztec Software for ABE and ASE." It will be Thursday, December 15 from 1:00 to 2:30pm at North Hollywood Adult Learning Center! Join us for the final technology workshop of 2016! RSVP to Barry Bakin via email:



**North Valley Occupational Center**

2016-2017

**WIOA TECHNOLOGY WORKSHOPS**

NVOC's instructor-taught series of hands-on workshops focusing on one type or aspect of technology each session.

Session	Date	Title	Location
1	Friday, Sept. 30, 2016 1:00 p.m. to 2:30 p.m.	What to do in the ESL Computer Lab! (including implementation tips)	NVOC Room 104
2	Thursday, Oct. 13, 2016 1:00 p.m. to 2:30 p.m.	What to do with a laptop Cart! (including implementation tips)	East Valley Skills Center Room 207
3	Friday, Oct. 28, 2016 1:00 p.m. to 2:30 p.m.	What to do with iPads! (including implementation tips)	Rinaldi Adult Learning Center (Room 104)
4	Thursday, Nov. 10, 2016 1:00 p.m. to 2:30 p.m.	Leveraging Your Students' Mobile Phones as Instructional Tools (Quizlet, Remind, Kahoot!)	North Hollywood Adult Learning Center Room 2
5	Friday, Dec. 2, 2016 1:00 p.m. to 2:30 p.m.	Introducing Burlington Software for CASAS Improvement	NVOC Room 104
6	Thursday, Dec. 15, 2016 1:00 p.m. to 2:30 p.m.	Introducing Aztec Software for ABE and ASE	North Hollywood Adult Learning Center Room 2
6	Friday, Feb. 10, 2017 1:00 p.m. to 2:30 p.m.	Leveraging Your Students' Mobile Phones as Instructional Tools (Quizlet, Remind, Kahoot!)	North Hollywood Adult Learning Center Room 2

**Attendees will receive District Sponsored Training Rate or count workshop attendance for Step Advancement Purposes!**  
**ALL teachers are encouraged to attend.**



Donate new, unwrapped toys and bring a smile to a child this holiday season. We are partnering with **LAUSD School Police** to help less fortunate children.

**We need:**

- Unwrapped toys for kids 5-11 years old
- School Supplies • Or Monetary Donations

**HOLIDAY PARTY**

Join us for Holiday Music, Light Refreshments, and a great time on **Tuesday, December 13, 2016**

**11:30 a.m. in the Cafeteria ("The Grill")**

Please bring your unwrapped toy donations to the Holiday Party. If you are unable to attend, you can drop them off in the Counseling Office by Tuesday, December 13, or leave them in the donation box in your classroom.

**SPONSORED BY NVOC STUDENT COUNCIL**

Are you between the ages of 18-29?

Want a career instead of just a job?

Learn Manufacturing Theory and Applied Principles @ Los Angeles Valley College!

- Conventional and CNC lathe and mill operations
- Blueprint reading and inspection procedures
- Shop safety and shop/technical math
- Personal development skills
- Guest speakers from industry and tour



The next class is scheduled to begin February 2017.



**Eligibility Requirements:**

Meet WIOA eligibility requirements as set by the City of LA WIB.

Upon acceptance into the program, applicants must complete enrollment forms. Items needed if applicable:

Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents

(Valid US Passport, or Alien Card); Selective Services (CPC/verify)

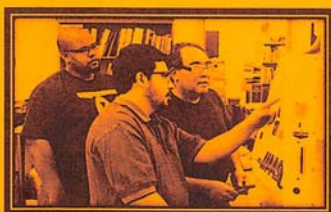
**ORIENTATIONS:**

Tuesday's December 6, 13 & 20, 2016  
Tuesday's January 3, 10 & 17, 2017

All orientations begin at 1:00 p.m.  
in the Engineering Building Machine Shop (Room 110)

Parking: Structure on Ethel Ave. Level 4 ONLY

For more information and to RSVP contact (818) 947-2941  
email Roberto Gutierrez (gutierrf@lavc.edu)  
or Chemere Grenaway (grenawcs@lavc.edu) (818) 778 – 5610



Los Angeles Valley College  
5800 Fulton Avenue  
Van Nuys, CA 91401

The Manufacturing Academy is funded by the City of Los Angeles Workforce Investment Board (WIB) via the WorkSource Centers of Southern California. Participants must meet criteria set by the City of LA WIB. The Manufacturing Academy is an LAVC Job Training Department sponsored program and is a not for credit class. If you need accommodation due to a disability to participate in this event, please contact our office at least 7 days in advance.



**LOS ANGELES VALLEY COLLEGE  
JOB TRAINING**

THESE **NO COST** PROGRAMS ARE A QUICK PATH TO A PROFESSIONAL CAREER!

**Manufacturing Academy**

Classes starts January 23, 2017  
**Complete in only 6 weeks!**  
www.lavcjobtraining.org

Visit the website for eligibility requirements and Orientation schedules.

For more information contact Chemere Grenaway at grenawcs@lavc.edu

**LA Fellows**

Orientation starts in January 2017

**Complete in only 9 weeks!**  
www.lafellows.org

Visit the website for eligibility requirements and orientation schedules

**Biotech Academy**

Classes starts January 23, 2017  
**Complete in only 6 weeks!**  
www.lavcjobtraining.org

Visit the website for eligibility requirements and Orientation schedules.

For more information contact Sara Lamog at lamogsg@lavc.edu

**Metro Bridge Academy**

Classes start January 2017  
**Complete in only 2 weeks!**  
www.lavcjobtraining.org

Visit the website for eligibility requirements and Orientation schedules.

For more information contact Michael Tompkins at tompkim@lavc.edu

These are short-term **FREE** trainings for WIOA/NEG eligible participants and recently release Veterans of the U.S. Military  
You must attend an orientation and meet eligibility requirements according To WIOA and NEG requirements.  
For futher information, visit [www.lavcjobtraining.org](http://www.lavcjobtraining.org)  
or call **(818) 947-2941**



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California Community College  
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Training provided by:  
**Job Training Program**  
Los Angeles Valley College

If you need accommodation for a disability, please contact LAVC Job Training at (818) 947-2941 or email Roberto Gutierrez at gutierrf@lavc.edu